

REGULATIONS FOR
THE CYCLE OF STUDIES
LEADING TO
**MASTER'S DEGREE
IN LAW AND
MANAGEMENT**

NOVA School of Law
NOVA University, Lisbon

REGULATION 912/2019

NOVA School of Law together with NOVA School of Business and Economics offer the Master's Degree in Law and Management under the terms of legal provisions in force, namely the Decree-Law 636/2018 published in the Official Gazette no. 194, 2nd series of 9 October 2018.

Considering the need to reorganize and update the contents of the Master's Degree, the rules set out in the Regulation now published have been approved. The Master's Degree in Law and Management is duly accredited by the Evaluation Agency for Assessment and Accreditation of Higher Education and registered by the General Directorate for Higher Education under R/A -Cr 211/2011/AL 01 of 25 June 2019.

The provisions of Articles 14(1) (j) and 16 (e), both of Order No. 4778/2018 of 26 April published in the Official Gazette, 2nd Series, No. 93, of 15 May, and the provisions of Articles 18 (l) and 22(1) (h), both of Order No 430/2018 of 14 December 2017 published in Official Gazette No 6, Series II, of 9 December 2017 January 2018 (decision of 06.11.2019).

6 November 2019 – The Dean, Professor Mariana França Gouveia

Regulations for the cycle of studies leading to a **Master's Degree in Law and Management**

CHAPTER I

Characteristics of the cycle of studies

ARTICLE 1

Objectives and designation

- 1.** This Regulation shall apply to the 2nd cycle of studies leading to the degree of Master with the designation of Master's in Law and Management, hereinafter referred to as MLM.
- 2.** The degree of Master is conferred by NOVA School of Law and NOVA School of Business and Economics together henceforth named Schools.
- 3.** The MLM is also called the NOVA Master in Law and Management.

ARTICLE 2

Objectives

- 1.** The MLM aims to train lawyers of excellence in acquiring sound knowledge and skills in the integrated areas of Law and Management relating to consulting, advocacy and in-house legal professions by providing the knowledge and tools to manage and lead business, commercial, corporate and financial processes
- 2.** The MLM provides students with training that is both comprehensive in its provision of knowledge relating to the macro areas of Law and Management, while simultaneously promoting specialization in the most significant of these areas through a balanced conceptual, practical and applied approach.
- 3.** General objectives of MLM:
 - a)** To consolidate and deepen the basic legal knowledge acquired in the degree, seeking in particular to strengthen from a theoretical as well as a practical and applied point of view students' legal knowledge of the fundamental aspects with which they will be confronted as jurists aiming to exercise their professional activities in the business context;
 - b)** To provide students with new legal knowledge in areas with a link closer to the business context addressing issues that are usually not part of the curriculum plan of the 1st cycles of studies;

- c)** To guide students to an understanding of the appropriate language of management and the economy enhancing a better integration of students within research or professional contexts where they will be exposed to such language;
- d)** To provide students with broad training in the fundamental aspects of the economy and business management, illustrating the main models and processes used in business activity and providing a broad vision of business management relating to the main strategic, financial, commercial and human issues that typically arise in such a context;
- e)** To bring the economy, management and law closer together by identifying points of complementarity and interception allowing the fundamental instruments of the former, from an interdisciplinary perspective, contribute to a better understanding of related legal issues;
- f)** To stimulate a critical and interdisciplinary approach to knowledge by providing an integrated view of the various problems addressed from a legal, management perspective and where appropriate, the economy, with a view to providing the lawyer with the necessary tools for identification, understanding and critical appraisal of the decision criteria usually followed by professionals in a business context, thus increasing students' ability to integrate knowledge, deal with complex issues, develop solutions or make judgments in situations of limited or incomplete information;
- g)** To prepare students for professional life, fostering their approach to the way of thinking and acting in financial and business control markets and increasing their capacity of understanding and problem solving in new and unfamiliar situations;
- h)** To lay the foundations for independent lifelong learning;
- i)** To develop research skills.

ARTICLE 3

Scientific areas

The course is integrated within the scientific areas of Law (predominant) and Management.

ARTICLE 4

Composition and duration of the course

- 1.** The course lasts for three semesters.
- 2.** The first two semesters are taught.
- 3.** The third semester is dedicated to the elaboration of the dissertation, project work or internship report.

CHAPTER II

Rules on admission to the study cycle

ARTICLE 5

Conditions of entry

1. Applicants to the MLM should hold:

- a) An undergraduate degree or legal equivalent;
- b) A foreign higher education academic degree awarded following a first cycle of studies organised in accordance with the principles of the Bologna Process by a State acceding to this process;
- c) A foreign higher education academic degree that is recognised as fulfilling the objectives of an undergraduate degree by the Scientific Councils of the Schools;
- d) An academic, scientific or professional curriculum which is recognised as attesting to the ability to carry out this cycle of studies by the Schools' Scientific Councils.

2. For analysis and ranking of the applications, a specialised Selection Committee is created comprised of three teaching professors of the MLM.

3. The candidates are selected according to the following criteria:

- a) Final grade in the higher education course with which the candidate is applying (50%);
- b) Relevance and appropriateness of previous course for MLM (50%).

4. Special emphasis is given to the following requirements, among others that members of the jury may decide on in advance:

- a) A degree in law;
- b) For post-Bologna law graduates, a degree corresponding to at least 240 ECTS. Candidates with a score below 9.5 are automatically excluded.

5. The relevance and appropriateness of the previous route is assessed on the basis of a letter of motivation and curriculum vitae. Members of the jury may decide to conduct interviews all or some of the candidates.

6. The relevant bodies of NOVA School of LAW and NOVA School of Business and Economics (NOVA SBE) annually set the number of students to be admitted, and may establish other conditions of admission and assessment, which must be objective and solely based on the merit and quality of the candidates, and which must appear in the announcement of the opening of applications.

CHAPTER III

Operating conditions

SECTION I - Course enrolment

ARTICLE 6

Enrolment in the master's degree

Enrolment in the MLM is done through the Internet or with the Academic Division of NOVA School of LAW in accordance with the rules for this purpose established by the Dean of the same School.

ARTICLE 7

Enrolment restrictions

- 1.** The maximum number of course enrolments in the MLM is four semesters.
- 2.** In exceptional cases duly justified and at the request of the student, the Dean of NOVA School of Law may extend the enrolment period by one semester.
- 3.** Expiration of the enrolment prevents enrolment in the following semesters, students being allowed to re-enter the master's in accordance with the general rules of re-entry applicable to the MLM.

ARTICLE 8

Enrolment in the curricular units

- 1.** Enrolment in the curricular units must be made by the student through the Internet or with the Academic Division of NOVA School of Law.
- 2.** The Dean of NOVA School of Law may establish a maximum number of enrolments in any option as well as limit the functioning of any of these curricula units to a minimum number of enrolments.
- 3.** In the restricted optional courses where the number of enrolments is higher than the prescribed limit, preference is given to:
 - a)** In the case of the 1st semester curricular units, those students with the highest average in their degree;
 - b)** In the case of the 2nd semester curricular units, those students who have passed all the courses in the 1st semester, and among these, students having obtained the highest average grade in the course.
- 4.** Students who have already been enrolled in the curricular units and who have not yet submitted their assessment do not benefit from any preference.

5. The regular enrolment in the curricular unit in the semester in which it is taught constitutes a necessary condition for submission to final assessment tests.

SECTION II - Class schedules and calendars

ARTICLE 9

Length of the academic semesters

Each school semester usually lasts 19 weeks, which includes a maximum examination period of five weeks.

ARTICLE 10

School calendar

The school calendar is defined each school year by the Dean of NOVA School of Law on approval of the respective Pedagogical Council and the Board of Directors of the NOVA School of Business and Economics, taking into account the need to make the MLM calendar compatible with the calendar of the other courses given by NOVA School of Law.

ARTICLE 11

Time and place of classes

- 1.** Before the beginning of each semester the schedule of each curricular unit is published on the NOVA School of Law website by the NOVA School of Law Board of Directors, after consultation with the respective Pedagogical Council and the Board of Directors of the NOVA School of Business and Economics. All the curricular units are taught at NOVA School of Law facilities at the Campus of NOVA University.
- 2.** The provisions of the previous paragraph do not preclude the possibility of certain classes taking place on a study visit off the premises of NOVA School of Law and NOVA School of Business and Economics.
- 3.** For organisational reasons and in particular depending on the availability of professors and available spaces, the Schools may determine changes to the rules referred to in the previous paragraph.

ARTICLE 12

Calendar of final examinations

The schedule of the final examination session for each exam period is coordinated by the Dean of NOVA School of Law after consultation with the respective Pedagogical Council and the Board of Directors of NOVA School of Business and Economics, up to 60 days before the beginning of the examinations.

SECTION III - Classes

ARTICLE 13

Organisation of curricular units

- 1.** The curricular units may consist of a unit block or alternatively be composed of one or more modules.
- 1.** A curricular unit composed of more than one module can be taught by more than one professor. Those responsible for each module must be specialists in the subjects being taught.

ARTICLE 14

Classes

- 1.** The classes are theoretical-practical, following a model of dialogue and student participation in accordance with the specific rules applicable to the curricular units in the area of Management, as provided in Annex IV.
- 2.** When the number of students and the nature of the subject allow, classes may operate on a seminar basis.
- 3.** The curricular units are offered by preference in English.
- 4.** In the case of optional curricular units, if justified, and taking into account scientific and pedagogical grounds and both the language skills of the students enrolled and the professors, instruction may take place in Portuguese.
- 5.** The duration of each class for curricular units in the area of Law is 90 minutes, including a 15-minute break between every two classes.
- 6.** The duration of each class for curricular units in the area of Management is 120 minutes, including a 10-minute break between every two classes.
- 7.** In cases where two or more classes of the same subject take place on the same day the professor concerned may choose to combine the lesson times and the respective breaks.

ARTICLE 15

Curricular unit programmes

- 1.** The teaching of each curricular unit (or of each integrated module) follows the programme elaborated by the coordinator of each curricular unit before the beginning of the school semester of the discipline in question.
- 2.** In the case of the curricular units in the area of Law, the programme drawn up by the coordinator of each curricular unit is submitted for the approval and coordination of the Scientific Council of NOVA School of Law.
- 3.** In the case of the curricular units in the area of Management, the programme prepared by the coordinator of each curricular unit is submitted for approval and coordination of the Scientific Council of NOVA School of Business and Economics.
- 4.** The programmes of all curricular units, accompanied by other supporting components considered relevant by their professors, are published on the NOVA School of Law website before the beginning of the academic semester of the curricular unit concerned. All or part of the same components may at the discretion of the professor concerned be freely accessible by any person interested in or with restricted access to students enrolled in the course unit in question.

ARTICLE 16

Absences and substitutions

- 1.** The total number of classes per semester must be strictly adhered to. The person in charge of the curricular unit must, in the case of justified absence, provide alternative classes to replace those that cannot be taught.
- 2.** In the case of absence, the person in charge of the curricular unit can be substituted with the prior agreement of the Dean of NOVA School of Law for the subjects of Law, and for the other subjects, of the Dean of NOVA School of Business and Economics.
- 3.** The provisions of the preceding paragraph shall not apply to situations in which the person responsible for the subject is accompanied in class by guests for the joint presentation of specific subjects, these arrangements not requiring the prior approval of the Dean of NOVA School of Law.

ARTICLE 17

Summaries

After each lesson the professor submits a summary of the class taught on the webpage of the respective subject on the NOVA School of Law website, indicating the materials used and work done, in accordance with the programme.

ARTICLE 18

Self-assessment

1. The Schools define the methods of regular self-evaluation of the teaching given, and periodically publish these results.
2. It is the responsibility of the Pedagogical Councils of the Schools to monitor compliance with the provisions of the previous articles and to issue the necessary guidelines.

CHAPTER IV

Curriculum structure, study plan and credits

ARTICLE 19

Curriculum structure and study plans

1. The curriculum structure and the corresponding credits are listed in Annex II.
2. For each school year, the Scientific Council of NOVA School of Law approves the list of optional curricular units it offers to NOVA School of Law students of MLM, with a minimum of 8 ECTS.
3. Within the optional courses, any course taken for which the student has obtained or will obtain credits may be considered, whether taught in these or other educational establishments, in order to complete all or part of the accreditation, provided that they fall within or are complementary to one of the scientific areas of the MLM.

ARTICLE 20

Accreditation process

The accreditation process, depending on the areas, follows the provisions of Regulation 405/2014 of 21 September concerning the accreditation of Academic Training and Professional Experience of NOVA School of Law.

CHAPTER V

Prerequisites and assessment

ARTICLE 21

Methods of assessment

1. Assessment in the curricular units in the area of Law is subject to the rules

established in Annex III.

2. Assessment in the curricular units in the area of Management is subject to the rules established in Annex IV.

ARTICLE 22

Prerequisites

There are no prerequisites for the various courses of the MLM.

ARTICLE 23

Registration for examinations

- 1.** All registrations are made through the Academic Division of NOVA School of Law.
- 2.** Enrolment in the curricular unit in the semester in which it is taught is a necessary precondition for submission to the final assessment exams.
- 3.** The Academic Division of NOVA School of Law automatically registers students enrolled in the curricular unit in the semester in which it is taught.
- 4.** Professors must not assess submissions from students who do not appear on the respective attendance register.

ARTICLE 24

Examination period

- 1.** In accordance with the rules as provided in Annexes III and IV, no examination may be taken outside the dates provided for in the respective calendar, including oral tests and examinations for students who are going to start or who have finished studies within the framework of the ERASMUS programme.
- 2.** Only students who have not appeared due to the death of their spouse, next-of-kin or second degree relative are excepted, in which case adequate justification for the absence confers the right to take the examination in an appropriate format and at a convenient time.
- 3.** The dates and times of the final examinations programmed in the school calendar in accordance with the rules provided in Annex III or IV as applicable may not be changed by the professor for any student enrolled on whatever grounds.
- 4.** The appeal season for the 1st semester exams is in the following June and for the exams of the 2nd semester in the following January, there being no further recourse to appeal.

ARTICLE 25

Assessment examinations

- 1.** Without prejudice to the following paragraphs and in accordance with the

procedures laid down in Annexes III and IV, the final assessment consists of an anonymous written examination.

2. Final grades may be obtained through a combination of a final written exam weighted with other continuous assessment components such as qualified oral participation, written papers, oral presentations or intermediate tests. The person responsible for the curricular unit should announce such weightings to students at the beginning of the semester.

3. The use of other forms of final assessment instead of the written examination - oral examination, assessment of written work and reports - depends on prior authorisation given for each discipline and for each semester by the NOVA School of Law Scientific Council for the subjects of Law, and for the subjects of Management and Economics of the Scientific Council by the NOVA School of Business and Economics.

4. No professor may determine or allow the final assessment to be made in any way other than that specified.

5. Cases where students whose disabilities are likely to affect their performance in the exam should be brought to the attention of the Dean of NOVA School of Law or the Dean of NOVA School of Business and Economics as appropriate, accompanied by a proposal from the professor suggesting a change in the type or duration of the exam or such other as they deem appropriate.

6. For each curricular unit, the professor will announce in writing at the beginning of the course the relevant assessment method if different from that aforementioned in paragraph 1.

7. The written exams are of three hours unless the professor sets a shorter duration in advance.

8. The oral exams, where they exist, are of variable duration but should not be less than 15 minutes nor more than 60 minutes.

9. In the case where a student with disability whose conditions may affect their performance in the examination, this fact should be brought to the attention of the Dean of NOVA School of Law at the beginning of the semester in order to allow for appropriate adaptation to the personal context of the student concerned.

10. In the case provided for in the previous paragraph, the student's request may be accompanied by the professor's proposal which may suggest a change in the type or duration of the exam or other means as deemed appropriate.

ARTICLE 26

Plagiarism declaration

In all written work for assessment, including the dissertation, students must declare that the text submitted is solely of their authorship and that all use of contributions or texts of others is duly referenced, recognising that non-compliance constitutes a disciplinary offence under the proper regulatory terms.

ARTICLE 27

Grading scale and qualitative reference

- 1.** The grading of course units is expressed on a numerical whole scale from 0 to 20. Students who obtain a grade of 10 or more will be approved.
- 2.** Grades expressed in fractional numbers will be rounded up to the nearest whole number.
- 3.** Final grades awarded fall into one of the qualitative four classes:
 - a)** 10 to 13 - Pass;
 - b)** 14 and 15 - Good;
 - c)** 16 and 17 - Very good;
 - d)** 18 to 20 - Excellent.

ARTICLE 28

Examination appeal

- 1.** In the case where a student has not passed a particular subject in which they enrolled, they must register for a final assessment exam within the appropriate evaluation period.
- 2.** The content of the exam will correspond with the last six months in which the subject was taught.

ARTICLE 29

Grade improvement examination

- 1.** Students who pass a curricular unit of the first academic semester can take a grade improvement examination during the second semester upon registration for that purpose.
- 1.** Students who pass a curricular unit of the second academic semester can take a grade improvement examination during the first semester of the following academic year upon registration for that purpose.
- 3.** Of the grades obtained, the highest prevails as the final grade.
- 4.** Each student can only register for one grade improvement examination.

ARTICLE 30

Special examination season for finalists

In the second half of March and July, special examination periods are held for students who, for whatever reason, lack a single subject in the taught part of the Master's.

ARTICLE 31

Invigilation of examinations

1. The Administrator is responsible for planning the invigilation of examinations based on the number of rooms required determined by the number of students enrolled.
2. Invigilation of the exams is the responsibility of the professor of the discipline, who must appear in person on the days of the written exams.
3. When exceptionally the professor of the curricular unit cannot be present, they must report to the Dean of the respective School and arrange a substitute professor able to provide any clarification requested by students.
4. In the case where the number of students registered for the exam requires additional classrooms, invigilation must be ensured by as many professors or PhD students as there are classrooms required.
5. The Academic Division of NOVA School of Law must provide each professor with a list of students registered, with appropriate spacing for the students' signatures.

ARTICLE 32

General rules of conduct in the written examination room

1. At the time of the call and delivery of the examination sheets, the student identifies themselves with their identification card.
2. Students must sign the attendance list in the presence of the invigilator on delivery of the completed examination paper.
3. Students must return the unused examination papers and draft sheets to the invigilators.
4. In the case of withdrawal, the student must:
 - a) Hand in their examination sheet whether or not it has been used with 'withdrawn' clearly indicated and signed by the student;
 - b) Sign the attendance register confirming the student's withdrawal.

ARTICLE 33

Correction delivery of examination papers

1. The deadline for posting final marks in the appropriate location of the NOVA School of Law website, as well as for the delivery of all exam papers duly graded to the Academic Division of NOVA School of Law is 10 working days, reduced to seven working days in the last week of the examination season.
2. If oral examinations are scheduled, the results of the written examinations must be published no later than three days before the date set for them.
3. Whenever the delivery of the examination results does not respect such deadlines, it must be accompanied by justification addressed to the Dean of the

respective School.

4. Professors with more than one hundred written exam papers for the exam in question and taking into account examinations of other disciplines of NOVA School of Law of which they are responsible for may ask the Dean of the respective School of Law for the collaboration of another lecturer or doctoral student.

5. The written examinations are signed by the professor of the curricular unit showing the final grade arising from the rounded number, and are returned to the Academic Division after filling in the corresponding file in the professors' area of NOVA School of Law.

6. The written exams are graded by the professor who taught the discipline in the semester in which the exam takes place.

7. If the discipline has not been taught that semester, grading is the responsibility of the professor of the discipline from the semester prior to the one in which the curricular unit has been taught.

8. Professors of the curricular units must provide on request by the students:

a) A class of clarification for the examination;

b) Special classes or sessions for the correction of the final semester exams and face-to-face consultation of the examination as required by the students.

9. The professor of the curricular units must announce the date and time when the class of clarification and/or the correction and consultation will be held through the NOVA School of Law Education Support.

11. Requests for photocopies and face-to-face consultation of exams not referred to in the previous paragraphs shall be submitted to the Academic Division within the time limit indicated above.

ARTICLE 34

Academic misconduct

Any misconduct arising through the assessment process must be reported to the Dean of the Schools for disciplinary purposes.

ARTICLE 35

Statistics

NOVA School of Law and NOVA SBE annually publish statistics of examinations including respective pass rates.

CHAPTER VI

Dissertation, project work or internship report

ARTICLE 36

Procedure for appointing a mentor or mentors, conditions under which co-supervision is allowed and rules to be observed in supervision

1. When enrolling in the last semester of the course the student indicates:
 - a) Whether they wish to prepare a dissertation, project work or an internship report, specifying as appropriate the subject of the dissertation, the nature and objectives of the project or the type and location of the internship;
 - b) The name of a doctor in Law or Management who will supervise the dissertation, work of project or internship report, attaching the respective term of acceptance.
2. The conditions referred to in the previous point are subject to registration in the student area, within the deadlines, to be set annually for this purpose.
3. The supervisor should exercise effective research guidance, keeping regular contact with the student in order to guarantee progress of the work and quality of the result.
4. Co-supervision is allowed in the following cases where:
 - i) Interdisciplinarity of the subject matter concerned justifies the option for referred co-supervision; or
 - ii) One of the mentors is not a holder of a doctoral degree but is a specialist of merit recognised as such by the Scientific Councils of NOVA School of Law or the NOVA School of Business and Economics on condition the other co-supervisor holds a PhD in Law or Management.

ARTICLE 37

Rules on the presentation and submission of the dissertation, project work or probationary report, and its assessment

1. The dissertation, project work or internship report (hereinafter referred to as work) must have as its objective a subject related to one or more curricular units in the taught part of the MLM.
2. Students who choose to carry out project work or an internship report must take into account the provisions of Annex IV.
3. The work must be written in Portuguese or English, the use of any other language requiring prior authorisation of the Scientific Councils of NOVA School of Lisbon and NOVA School of Business and Economics.

- 4.** The work must be presented in a typeface and with spacing that facilitates its reading, and may not exceed 200,000 characters of text, including notes and spaces, and may also include a maximum of 25 pages of support material attached.
- 5.** The number of characters existing in the text of the work must be expressly indicated.
- 6.** The work must take into account the Style Rules issued by NOVA School of Law.
- 7.** The work is to be delivered to the Academic Division of NOVA School of Law in digital format (PDF and Word) by 15 March of each year, with proof of submission provided by the Academic Division of NOVA School of Law on receipt.
- 8.** At the time of submitting the work a statement from the supervisor attesting that the work is worthy of submission for public appraisal should be made available by e-mail to the Academic Division of NOVA School of Law.
- 9.** In the case of absence of an affirmative statement from the supervisor attesting the work is worthy of submission for public appraisal, the supervisor should submit a reasoned statement that the work is not yet of sufficient quality to justify the granting of the master's degree, including where appropriate a favourable opinion to extend the deadline for submission with a view to improving or replacing the work.

ARTICLE 38

Extension of the delivery and replacement deadline for the dissertation, project work or internship report

- 1.** In the case where the deadline for submission of the dissertation, project work or report (hereinafter referred to as work') is not yet ready for submission, the deadline may be extended at the reasoned request of the person concerned.
- 2.** The supervisor is obliged to approve a request to extend the deadline.
- 3.** The decision to extend the deadline is the responsibility of the Scientific Council of NOVA School of Law, who may delegate this charge to the Coordinator of the Master's Degree. The general rule for all extensions is that each extension must be accompanied by the approval of the supervisor.
- 4.** An extension can only be granted for a period not exceeding 90 days.
- 5.** The extension implies the payment of a fee established in the statutes.
- 6.** If an extension has been granted for a period not exceeding 90 days, and if the student is not able to submit the work, they must register again in the third semester of the course paying the corresponding fee in full.
- 7.** In the event of a case as aforementioned there can be no more than two applications in two non-teaching semesters, at the end of which the candidate is required to re-apply for the MLM, subject to the general rules for re-application for the MLM.
- 8.** The supervisor may declare that the work is not adequate to justify the granting of a master's degree and that a mere extension of the deadline for submission with a view to improving the work is not sufficient, in which case the subject of

the dissertation may be substituted, leading to resumption of the research work.

9. In the case provided for in the previous paragraph the student must re-register in the third semester of the course paying the corresponding fee in full.

10. In the case where the subject of the work is substituted, the resumed research work must adhere to the recommencement and termination deadlines. The student can access arrangements for extending the requisite deadline.

ARTICLE 39

Acceptance for public defence

All dissertations, project work or internship reports submitted for public defence must be accompanied by a statement from the tutor attesting that the work is worthy of submission for public defence.

ARTICLE 40

Maximum time limits for public defence of the dissertation, project work or internship report

1. Public defence of the dissertation, project work or internship report is preferably held within three months of their receipt by the Academic Division of NOVA School of Law.

2. The holding of any public defence outside such deadlines depends on the Director's decision of NOVA School of Law after approval from the respective Scientific Council.

3. The dates and times of the public defence of the dissertations, project work or internship reports, and the composition of the respective jury are published on the website of NOVA School of Law and notified by email to the student at least 10 days in advance.

ARTICLE 41

Rules on the composition, appointment and functioning of the jury

1. The juries for public defence are composed of three members, one of whom being the supervisor designated by NOVA School of Law Scientific Council, who can delegate this competence to the Coordinator of the Master's.

2. The members of the jury must be specialists in the field in which the work is based and are appointed from among nationals or foreigners who hold a doctoral degree, or specialists of merit recognised as such by the Scientific Council of NOVA School of Law and/or NOVA SBE, approval of such competence being delegated to the Coordinator of the MLM.

3. Whenever there is more than one supervisor, only one of them may be appointed as a member of the jury with voting rights.

4. The chair of the jury is the member of the jury who is most senior amongst the members of those of the Board of Directors of NOVA School of Law or NOVA School of Business and Economics staff. Where there are two members of the same seniority, the eldest is appointed.

ARTICLE 42

Rules on procedure for the defence of the dissertation, project work or internship report

- 1.** The public defence will begin with the concession to the candidate to summarise the essentials of the dissertation, for about 10 minutes.
- 2.** After the candidate's presentation a jury member, excluding the supervisor, will proceed with the examination of the dissertation for a maximum period of 30 minutes.
- 3.** The candidate then has a period of equal duration to respond to the comments and questions raised by the jury member.
- 4.** The other members of the jury may intervene and question the candidate. The candidate has the equivalent length of time to respond.
- 5.** At the end of the examination the jury meets and gives their final decision.
- 6.** The deliberations of the jury are taken by a majority of its members through a justified roll-call vote, no abstentions being allowed.
- 7.** The minutes of the meeting of the jury shall record the votes of each of its members and the reasons for their respective decisions, which may be common to all or some of the jury.
- 8.** The grade shall be assigned according to the scale referred to in Article 27 (3).

CHAPTER VII

Granting of a master's degree and documentation

ARTICLE 43

Granting of a master's degree

The degree of Master is awarded to those students who have passed:

- a)** All curricular units that make up the taught components of the course, making up 60 credits;
- b)** The dissertation, project work or internship report for a total of 40 credits.

ARTICLE 44

Procedure for awarding the final classification

1. The final classification of master's is obtained through the simple arithmetic average of two components:

- a)** The first component results from the average of the grades obtained in the various curricular units forming part of the MLM study plan, weighted by the number of ECTS awarded to each of the same subjects, rounded up to tenths;
- b)** The second element results from the grading given by the jury to the dissertation, work project or internship report.

2. The final classification of master's is expressed on a scale of 10 to 20 as well as on the European scale of comparability of classifications.

ARTICLE 45

Issuing the degree confirmation letter, diploma supplements and certificates

1. The degree confirmation letter is issued prior to 31 December of the calendar year in which the student completes the second cycle, provided it is required before 31 July of that same year.

2. Once the degree has been registered, the certificates relating to the completion of the course and the respective supplement to the diploma are issued within a maximum of eight days of receiving the application and payment of fees.

3. The degree confirmation letter and diplomas must include:

- a)** Full name of the student;
- b)** Identification document number;
- c)** Title of the Master's;
- d)** Degree awarded;
- e)** Final quantitative classification;
- f)** Final date of the Masters.

CHAPTER VIII

Miscellaneous provisions

ARTICLE 46

Monitoring process by educational and scientific bodies

NOVA School of Law and NOVA School of Business and Economics are responsible for regular monitoring of the functioning of the MLM by their respective

Pedagogical and Scientific Councils.

ARTICLE 47

Tuition fees

Tuition fees are set annually by the relevant NOVA School of Law bodies.

ARTICLE 48

Funding

The MLM is self-financed from tuition fees or other legitimate sources.

ARTICLE 49

Delegation of powers

The powers conferred on the various bodies of the Schools by this Regulation may be delegated by them to the MLM Coordinators who are appointed for that purpose by the Dean of each of the Schools after consulting the respective Scientific Councils.

CHAPTER IX

Final provisions

ARTICLE 50

Revocation rule

Regulation 636/2018, published in the Official Gazette No 194, 2nd series, is repealed as of 9 October 2018.

ARTICLE 51

Entry into force

This regulation is applicable as of the edition of the MDG, starting in September 2019, entering into force the day after its publication in the Official Gazette.

TABLE I

SCIENTIFIC AREAS	COURSE	ECTS	
		Mandatory	Optional
Law	Law	52	25
Management	Management	24	0
		76	24
SUBTOTAL		100	
TOTAL			

TABLE II

Curricular units (1)	Scientific Area (2)	Curriculum year (3)	Course year organization (4)	Total (5)	Working hours									ECTS (7)	Observations (8)	
					Contact (6)											
					T	TP	PL	TC	S	E	OT	O	Total contact hours			
Business Management	Management	1 st	1 st Semester	168	0	26	0	0	0	0	0	0	0	26	6	
Accounting and Corporate Finance	Management	1 st	1 st Semester	252	0	30	0	0	0	0	0	0	0	34	9	
Business Economics	Management	1 st	1 st Semester	168	0	26	0	0	0	0	0	0	0	26	6	
Negotiation (Strategy)	Management	1 st	1 st Semester	84	0	12	0	0	0	0	0	0	0	12	3	
Restricted Option	Law	1 st	1 st Semester	168	0	36	0	0	0	0	0	0	0	36	6	
Mergers & Acquisitions	Law	1 st	2 nd Semester	168	0	36	0	0	0	0	0	0	0	36	6	
Corporate Governance	Law	1 st	2 nd Semester	168	0	3.6	0	0	0	0	0	0	0	36	6	
Option 1 / Restrictcd Option	Law	1 st	2 nd Semester	168	0	3.6	0	0	0	0	0	0	0	36	6	
Option 2 / Free Choice	Law	1 st	2 nd Semester	336	0	72	0	0	0	0	0	0	0	72	12	
Dissertation, Internship and work project	Law	2 nd	1 st Semester	1,000	0		0	0	0	0	40	0		40		

TABLE III

Optional curricular units (0)	Curricular units (1)	Scientific Area (2)	Curriculum year (3)	Course year organization (4)	Working hours									ECTS (7)	Observations (8)	
					Total (5)	Contact (6)										Total contact hours
						T	TP	PL	TC	S	E	OT	O			
Option 1 / Restrictcd Option	Corporate Tax Law	Law	1 st	Semester	168		36							36	6	
	Tax Practice	Law	1 st	Semester	168		36							36	6	
	Negotiaton (Terms and conditions)	Law	1 st	Semester	168		36							36	6	
	International Tax Law	Law	1 st	Semester	168	0	36	0	0	0	0	0	0	36	6	
	FinTech	CJE	1 st	Semester	112	0	24	0	0	0	0	0	0	24	4	
	Emerging Technologies: Governance and Regulation	CJE	1 st	Semester	112	0	24	0	0	0	0	0	0	20	4	
	Data Protection and Management Law	CJE	1 st	Semester	168	0	36	0	0	0	0	0	0	36	6	
	Financial Instrumental Law	DIR	1 st	Semester	112	0	24	0	0	0	0	0	0	24	4	
	Risk Management in Financial Contracts	DIR	1 st	2 nd Semester	112	0	24	0	0	0	0	0	0	24	4	
	Business, Human Rights and Sustainability	CJI	1 st	Semester	112	0	24	0	0	0	0	40	0	24	4	
Option 2 /Free Choice	Free Elective	Law	1 st	2 nd Semester	168	0	36							36		

