

Notice

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Call for International Applications for Assistant Professor in the

1st Group Subject Area - Public Law

In accordance with Article 9, Regulation no. 409/2018, published in the Official Portuguese Gazette; Diário da República, series II, no. 129 of 6 July, regarding contract of employment with NOVA University, Lisbon (hereinafter "UNL Regulation"), with respect to careers, recruitment and employment contracts of teaching staff, by order of 08/05/2020 of the Rector of UNL, Professor João Sàágua, the call for international applications is hereby announced, within the period of 15 working days as of the day following the date of the publication of this Notice in the national press. The international recruitment calls for an **Assistant Professor in the area of Public Law (branches of Political Legal Sciences and Administrative Legal Sciences)** as set out in points 5.1 a) and b) of the Annex to Dispatch no. 6444/2015, as published in the Official Portuguese Gazette; Diário da República no. 111, of) June 2015, and planned in the staffing of the School of Law, NOVA University, Lisbon (UNL).

I. Description of the work position:

1. Work Place: NOVA School of Law, NOVA University, Lisbon, Campus de Campolide.
2. Job Profile: Assistant Professor in the 1st Group Subject Area - Public Law, branches of **Political Legal Sciences and Administrative Legal Sciences**.

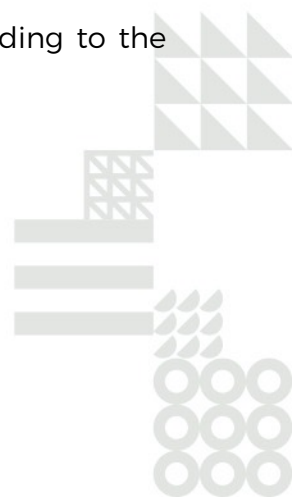


II. **Requirements:**

1. General requirement: holder of a doctoral degree, as outlined in paragraph 1 of article 10 of the UNL Regulation.
2. Special requirements: candidates must hold a PhD degree in Public Law, with a relevant curriculum in at least one of the branches of **Political Legal Sciences and Administrative Legal Sciences**. They must be fluent in spoken and written English.

III. **Application submittal:**

1. Applications must be submitted in digital format, and may be presented in person (on a PEN-drive) on weekdays between 9.30 a.m. and 5.30 p.m. at the Human Resources Service of the School of Law, NOVA University, Lisbon, located on the Campus de Campolide, 1099-032 Lisbon, or sent by email (recursoshumanos@fd.unl.pt) or by post to the above address (on a PEN-drive), showing date of dispatch, within the application deadline, and making reference to this Notice.
2. The application must be accompanied by the following documents:
 - a) Application form in English, using the one available online at <https://www.fd.unl.pt/Anexos/13480.pdf>.
 - b) Scanned copy of the certificate proving the candidate's doctoral degree in the scientific area of the application;
 - c) Detailed Academic and Scientific Curriculum Vitae, in English, according to the criteria set out in section IV of the present Notice;



- d) 5 (five) copies of the principal works published and mentioned in the Curriculum Vitae that are most representative of the candidate's contribution towards the growth and development in the branches of law the call was opened for;
 - e) other supporting documents relating to the information contained in the curriculum vitae, such as certificates of language proficiency, (scientific) peer reviews or (educational) assessments by students;
 - f) Scientific and pedagogical development project that the candidate intends to adopt in the next 5 (five) years, if recruited, in English (maximum 25,000 characters).
3. The documents included in the application must be presented either in Portuguese or English. The presentation of the original document proving the ownership of the doctoral degree, or the respective recognition in the case where the degree has been awarded by a foreign higher education institution, are exempted in the application phase.
 4. The applications, along with the documents mentioned above, must be sent within 15 working days, following the publication date of this Notice in the national press.
 5. In addition to the appropriate Portuguese press, this notice is also published: in the Public Employment Exchange, on the UNL website, on the website of the Faculty of Law, and on ERA Careers.
 6. The absence of any unsubstantiated documentation will result in the rejection of the application. Applications which do not meet the requirements or which are submitted after the deadline will also be rejected.

IV. Selection criteria:

1. The criteria and weightings for the assessment and ranking of the candidates are as follows:
 - a) Scientific performance (55%):
 - i. Academic path (0-15);

ii. Quality and innovation of the scientific development project and its compatibility with the Faculty's scientific development strategy (0-10);

iii. Publication of scientific articles in specialized journals, with special emphasis on publication in indexed scientific journals of international circulation and contributions in which the candidate is the first author, as well as mention of the impact and recognition within the scientific community, when available, including other relevant forms of scientific publication, including monographs or book chapters, conference proceedings, articles in relevant scientific journals (0-15);

iv. Participation in research projects, with particular value given where the candidate was main researcher, guidance on dissertations and on other non-curricular components of study cycles with a relevant research dimension (0-10);

v. Other indicators of international and/or national recognition of scientific leadership, taking into consideration awards and distinctions, participation on organizing committees and at scientific conferences, invitations to communications at scientific conferences, integration within international scientific networks, integration in editorial councils of scientific journals and/or peer review panels, and on scientific award juries or assessment of research projects (0-5);

b) Pedagogical Ability (30%):

i. Quality and innovation of the pedagogical development project and its compatibility with the School of Law's pedagogical development strategy (0-10);

ii. Diversity of academic activity undertaken with regard to the subjects and study cycles, in particular the coordination and regency, creation, development and dynamization of programs, curricular units, courses or programs and study plans, the availability of lessons and other pedagogical materials, and active participation in juries of academic exams, with special emphasis on participation as external examiner on Examining Committees. (0-10);

iii. The diversity of language skills and their appropriateness to the current and future academic needs of this School of Law (0-5);

iv. The successful attendance of courses or activities for the development of pedagogical skills and/or the quality of the teaching activity carried out, including the evaluation of teaching by students in relation to the curricular units taught (0-5).

c) Other relevant activities (15%).

i. The ability to translate scientific and academic work into social value, namely by providing services to the community and/or conducting scientific dissemination activities (0-5);

ii. Capacity to raise external resources from the institutions in which they were integrated for research funding and other academic activities (0-5);

ii. The extent of involvement in academic management, namely posts held in University and Organisational entities, organization of non-degree courses, relevant participation in endeavours to raise external funding from institutions in which he/she was integrated to finance scientific research or scientific outreach action, and other temporary tasks and duties.

2. Particular attention to the work and activities conducted in the area of the call for applications will be given to the five years prior to this announcement.

3. Applicant's national and international projects will always be taken into consideration, with particular value given to those with an international profile.

4. In compliance with paragraph h) of article 9 of the Portuguese Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities between men and women with regard to access to employment and professional advancement, scrupulously avoiding any form of discrimination.



V. Composition of the Selection Committee:

Following the Rector's Administrative Order of 08/05/2020, the Selection Committee is composed of the following:

Chairperson: Professor Maria Lúcia da Conceição Abrantes Amaral, Full Professor at NOVA School of Law, NOVA University, Lisbon, and Ombudsperson;

Committee members:

Professor José Carlos Vieira de Andrade, Emeritus Full Professor at the Law Faculty of the University of Coimbra;

Professor Maria Angeles Ahumada Ruiz, Full Professor at the Law Faculty of the Autonomous University of Madrid;

Substitute committee members:

Professor Helena Maria Matias Pereira de Melo, Associate Professor with Aggregation at NOVA School of Law, NOVA University, Lisbon;

Professor João Carlos Simões Gonçalves Loureiro, Associate Professor with Aggregation at the Law Faculty of the University of Coimbra.

VI. Assessment of applications:

1. After the application deadline, the Selection Committee meets, either in person or by telematic means, to verify the admission requirements of the applications, and to take measures to schedule interviews with eligible candidates, as stated in no. 4.

2. Applications that have been approved by the majority of the members of the Commission are accepted for candidature.



3. Candidates who are not approved will be notified within 5 working days, under the terms of the Administrative Procedure Code.
4. Once the candidates have been accepted for candidature they are called for interview by the Selection Committee, to be held in person or by telematic means, in cases where further clarification is deemed necessary.
5. Rather than awarding points, the interviews aim to clarify any doubts in order to ensure rigorous assessment according to the criteria and weightings mentioned above.
6. On completion of the interviews, if held, the Committee meets in person to evaluate and rank the candidates, producing a written report based on the final ranking of those candidates selected.
7. Each member of the Committee orders the applications in decreasing order of merit, assigning to each application an overall rating on the scale of 0 to 100, resulting from the sum of the partial ratings attributed to the weighted elements.
8. Ranking of the candidates is voted on by the members of the Committee, each member voting in accordance with their own ranking, except in cases where there is significant variance.
9. The final ranking of those candidates accepted is determined as follows:
 - a) The first ballot is to determine which candidate to rank first, and in this vote, if a candidate obtains more than half of the votes to be placed first, they shall be placed in that position;
 - b) If the situation referred to in the point above does not apply, a new ballot shall be held among those candidates who obtained votes for 1st position, after having withdrawn the candidate with the fewest votes for that position in the previous ballot;

c) If there is more than one candidate to withdraw due to an equal number of votes with a minimum of one vote each, a vote is taken only on these to determine which candidate to withdraw from the next ballot. In this vote, each member shall vote from among the candidates with equal votes holding the lowest position; in the case of a tie, the tie-breaker shall be made by the casting vote of the Chairperson of the Committee;

d) The voting shall be repeated until the first candidate is determined; if only two candidates are left, and each of them obtains half of the votes, the tie-breaker is made through the casting vote of the Chairperson of the Committee;

e) Once the candidate has been selected for first place, they are removed from the voting, and the whole process is repeated to determine the second place, and so on until the final list of candidates is obtained.

10. Only candidates with a rating equal to or higher than 50 are ranked, while those candidates with a rating lower than 50 are excluded, agreed to by an absolute majority of the members of the Committee.

11. Candidates who have not been selected for this call for applications shall be notified within 5 working days, under the terms of the Administrative Procedure Code.

12. After the initial hearing, the Selection Committee assesses the submissions and approves the final ranking of the selected candidates.

May 26th, 2020

The Dean, Professor Mariana França Gouveia