

## Notice

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### **Opening of the International Documental Tender Procedure for the Recruitment of 1 (one) Position for Assistant Professor in the 2nd Group Subject Area - Private Law**

In accordance with the provisions of Article 9 of Regulation N.º 409/2018, published in the Diário da República N.º 129, 2nd series, on careers, recruitment and employment contracts at NOVA University, Lisbon (hereinafter "UNL Regulation"), it is hereby made known that, by order of 4 March 2022 of the Rector of UNL, Professor Doutor João Sàágua, the recruitment procedure is open, for a period of 30 days starting on the day following publication of the respective announcement in the national media, on a documental basis and of an international nature, for the post of one (1) Assistant Professor in the area of Private Law, Legal Procedural Sciences, in the subject area of ODS-16 - Peace, Justice and Effective Institutions, as per paragraph b) of point 5.2 of the Annex to the Order N.º 6444/2015, published in the Official Gazette N.º 111, 2nd series, of 9 June, provided for in the staffing plan of NOVA School of Law.

#### **I. Job Description:**

1. Work place: NOVA School of Law, NOVA University, Lisbon. Campus de Campolide.
2. Job Profile: Assistant Professor in the area of Private Law (Legal-Procedural Sciences), subject area ODS-16 - Peace, Justice and Effective Institutions.

#### **II. Requirements:**

- 1.- General requirement: PhD degree, as outlined in paragraph 1 of article 10 of the UNL Regulation.

2. Special requirements: candidates must hold a PhD in Private Law, with a relevant curriculum in at least one of the branches of Legal-Procedural Sciences. They must be fluent in spoken and written English.

### III. Submission of applications:

1. The applications must be submitted in digital format, and may be presented in person (on a PEN-drive) between 9.30 am and 5.30 pm on working days, at the Human Resources Department of the Law Faculty of NOVA University, Lisbon, located at Campus de Campolide, 1099-032 Lisbon, or sent by e-mail (recursoshumanos@novalaw.unl.pt) or post to the above-mentioned address (on a PEN-drive), postmarked no later than the last day of the deadline, in either case indicating the reference of the Announcement.
2. Application files should be accompanied by the following documentation:
  - a) Application form, using the form available online <https://novalaw.unl.pt/wp-content/uploads/2021/12/Application-form.pdf>
  - b) Scanned copy of the certificate attesting to a doctorate degree in the scientific area of the competition;
  - c) Detailed academic and scientific *curriculum vitae* in English, organised in accordance with the criteria set out in point IV of this Announcement;
  - d) Copy of the 5 (five) main published works mentioned in the *curriculum vitae*, most representative of their contribution to the development and evolution of the disciplinary sub-areas for which the competition is open;
  - e) Other documents supporting the information in the *curriculum vitae*, such as certificates of language proficiency, (scientific) peer reviews or (pedagogical) student evaluations;
  - f) Project of scientific and pedagogical development that the candidate proposes to adopt in the next 5 (five) years, if hired, in the English language (maximum 25.000 characters).
3. Documents instructing the application may be submitted in Portuguese or English. The submission of the original document proving that the applicant holds a doctoral

degree, or the respective recognition when the degree has been awarded by a foreign higher education institution, shall be waived during the application stage.

4. The applications, duly instructed with the documents defined above, should be delivered within 30 days after the day following the publication of the announcement of this contest in the national media.
5. In addition to nationwide media, the present announcement is also published: on the Public Employment Exchange, on the UNL website, on the NOVA School of Law website and on EURAXESS.
6. The lack of any probative documents that cannot be corrected automatically will determine the rejection of the application. Applications that do not meet the requirements or are submitted after the deadline will also be rejected outright.

#### **IV. Selection criteria:**

1. The criteria and weightings for the evaluation and classification of the candidates are as follows:
  - a) Scientific performance (0-60 points):
    - i. Academic record (0-20 points);
    - ii. Quality, innovation and ambition of the applicant's scientific development project (0-15 points);
    - iii. Publication of scientific papers in peer-reviewed journals, with special emphasis on publication in indexed scientific journals with international circulation and the contributions in which the applicant is first author, as well as the measurement of impact and recognition within the scientific community, when available, and also other relevant forms of scientific publication, including monographs or book chapters, conference proceedings, articles in relevant scientific journals (0-15 points);
    - iv. Participation in research projects, giving particular value if the candidate was a principal investigator, supervision of dissertations and other non-teaching components of study cycles with a relevant research dimension, participation as a contestant in academic panels, juries or committees, with special

emphasis on participation as an external examiner and/or other indicators of international and/or national recognition of scientific leadership, taking into consideration awards and distinctions, organization of scientific conferences, invitations for papers in scientific conferences, integration in international scientific networks, integration on editorial boards of scientific journals and/or peer review panels, and in juries of scientific awards or evaluation of research projects (0-10 points);

b) Pedagogical Capacity (0-30 points):

- i. Quality, innovation and ambition of the applicant's pedagogical development project (0-15 points);
- ii. Teaching activity carried out, considering the subjects and study cycles, in particular the coordination and supervision, creation, development and promotion of programmes of subjects, curricular units, courses or programmes and study plans and the production of teaching materials (0-10 points);
- iii. The diversity of language skills and their suitability for the current and future teaching offer at NOVA School of Law (0-5 points);

c) Other relevant activities (0-10 points):

- i. The ability to translate scientific and academic work into social value, namely by providing services to the community and/or through scientific dissemination activities (0-5 points);
  - ii. Organization or participation in non-academic events for the dissemination of knowledge, relevant participation in efforts to raise external funding to finance scientific research or scientific dissemination actions, and/or other relevant academic-related services to the community (0-5 points).
2. In assessing applications, special emphasis will be placed on the work and activities carried out in the area of the competition within the five years preceding the date of the respective opening.
  3. The national and international plans of the applicant's activities will always be taken into consideration, and applications with an international profile will be valued.

4. In compliance with paragraph h) of Article 9 of the Constitution, the Public Administration, as an employer, shall actively promote a policy of equal opportunities for men and women in access to employment and professional advancement, taking scrupulous care to avoid all forms of discrimination.

#### **V. Composition of the Selection Committee:**

In accordance with the rectoral order of 4 March 2022, the Selection Committee is composed as follows:

President:

Professor Mariana Machado França Gouveia, Full Professor at NOVA School of Law, NOVA University, Lisbon;

Full members:

Professor Diego P. Fernández Arroyo, Full Professor at Sciences Po University Law School, Paris;

Professor Paula Costa e Silva, Full Professor at the Faculty of Law of the University of Lisbon.

Alternate members:

Professor Margarida Lima Rego, Associate Professor at NOVA School of Law, NOVA University, Lisbon;

Professor Jan Kleinheisterkamp, Associate Professor at the Department of Law, London School of Economics.

#### **VI. Evaluation of applications:**

1. After the deadline for applications, the Selection Committee shall meet, in person or by electronic means, to verify the admissibility conditions of the applications and to assess the need to schedule public hearings as provided for in N.º 4.
2. Applications that have a favourable proposal for admission from the majority of the Selection Committee members are admitted to the competition.
3. If any candidate is rejected outright, they will be notified to comment within 10 working days.

4. Once the candidates admitted have been determined, the Selection Committee may call for a public hearing, to be held in person or by telematic means, for those candidates where clarification is necessary.
5. The public hearings will not have an autonomous score, but will aim at clarifying possible doubts, contributing to rigorous benchmarking of the criteria and weightings set out above.
6. After the public hearings, if any, the Selection Committee meets to evaluate and rank the candidates, preparing a written and reasoned opinion supporting the final ranking of the candidates admitted.
7. Each member of the Selection Committee shall rank the applications in descending order of merit, giving each application an overall classification on a scale of 0 to 100, resulting from the sum of the partial classifications attributed to the weighted aspects.
8. The ranking of the candidates is made by vote of the Selection Committee members, each member voting in accordance with their own ranking, except in cases where there is a significant variation.
9. The final ranking of the candidates admitted is as follows:
  - a) The first ballot is to determine which candidate should be placed first, and in this ballot, if a candidate obtains more than half of the votes to be placed first, they will be ranked in that position;
  - b) If the situation referred to in the previous sub-paragraph does not occur, a new ballot will be held, only among the candidates who obtained votes for 1st place, after removing the candidate who received the least votes for that position in the previous ballot;
  - c) If there is more than one candidate to withdraw, by equal number of votes with a minimum of one vote each, a vote shall be held only on these candidates to determine the candidate to be withdrawn from the following vote; in this vote, each member shall vote among the candidates in equal numbers for the candidate occupying the lowest position in the ranking in their opinion; in the

- case of a tie, the tie shall be broken by the casting vote of the Chair of the Selection Committee;
- d) Voting shall be repeated until the first candidate is determined; if only two candidates remain and each of them obtains half of the votes, the tie shall be broken by the casting vote of the Chair of the Selection Committee;
  - e) Once the candidate for the first place has been chosen, they will be withdrawn from the subsequent voting, and the process will be repeated for the second place, and so on until the ranked list of all the candidates is obtained.
10. Only candidates with a classification equal to or higher than 50 will be ranked, and candidates with a classification lower than 50 awarded by an absolute majority of the Selection Committee members will be excluded.
  11. Candidates not selected to occupy the position for which this competition is open will be notified to comment, within 10 working days.
  12. After the preliminary hearing, the Selection Committee appraises the submissions presented and approves the final list of candidates.

Lisbon, 09/03/2022

The Dean, Professor Mariana França Gouveia