

REGULATIONS FOR
**POST-DOCTORAL
STUDIES** AT NOVA
SCHOOL OF LAW

NOVA School of Law
NOVA University Lisbon

Regulation no. 1077/2023

Regulations for the Individual Scientific Programme of Advanced Research carried out after the PhD, known as Postdoctoral Studies.

NOVA School of Law (NSL), in a vibrant, international and interdisciplinary academic environment, promotes individual scientific programmes of advanced research, known as Postdoctoral programmes, in the scientific areas of the PhD programmes offered at NSL, aimed at those who have completed their PhD at a national or foreign higher education institution.

These Regulations establish the principles and procedures of the Postdoctoral programme and were approved by the Pedagogical Council on 26 June 2023 and by the Scientific Council on 10 May 2023.

ARTICLE 1

Purpose

- 1 - The present Regulations establish the regime applicable to the individual scientific programme of advanced research carried out after the completion of the PhD, known as Post-Doctorate.
- 2 - Post-doctoral studies are promoted in the scientific areas of the doctoral programmes offered at NSL.

ARTICLE 2

Objectives

- 1 - The main objectives of the Postdoctoral Programme are:
 - a) To help both the postdoctoral researcher and the NSL scientific community significantly develop new and relevant theoretical and/or methodological competences;
 - b) Promote the advancement and dissemination of scientific knowledge, as well as its translation into benefits for society in general;
 - c) Strengthen co-operation with other national or foreign professors and research institutions.
- 2 - In order to achieve these objectives, the interested candidate, when submitting their application, undertakes the following main commitments:
 - a) To integrate into the NSL academic community, actively participating in the various activities carried out at this institution;
 - b) To publicise the results of the work carried out at the NSL in indexed publications that demonstrate their validation by the scientific community.

ARTICLE 3

Coordination

The coordinator of the Postdoctoral Programme is appointed by the Faculty's Scientific Council.

ARTICLE 4

Target Applicant

Post-doctoral researchers with a completed PhD, whether national or foreign, are admitted to the programme.

ARTICLE 5

Duration

1 - Post-doctoral programmes have a minimum duration of three and a maximum of thirty-six consecutive or interpolated months.

2 - In justified cases, post-doctoral studies may be carried out entirely at a distance.

3 - At the request of the interested party, with the favourable opinion of the supervisor, the duration of the post-doctorate may be extended by the NSL's Scientific Council up to the overall limit of thirty-six months, if it was initially planned for a period shorter than this.

ARTICLE 6

Supervision

The post-doctoral work programme is carried out under the supervision of an NSL professor or PhD researcher who is a specialist in the field of the work to be carried out, and the researcher must be integrated, as far as possible, into one or more of CEDIS's knowledge centres.

ARTICLE 7

Submission of applications

1 - Applications for the Postdoctoral Programme are submitted to the NSL Scientific Council.

2 - The application for admission, addressed to the president of the NSL Scientific Council, must be accompanied by:

- a) A programme of work to be carried out at NSL as part of the Postdoctoral Programme (approximately 5 pages), including: title, state of the art, goals, methodology, bibliography and timetable;
- b) Declaration of acceptance by the proposed NSL supervisor;
- c) Proof of completion of the PhD;
- d) The candidate's Curriculum Vitae.

3 - The application referred to in No. 2 must include:

- a) The scientific area of the PhD programme offered at NSL in which the post-doctorate is to be carried out;
- b) The intended start date and duration in months;
- c) The name of the supervisor.

4 - In duly justified cases, the candidate may be advised by the NSL Scientific Council to reformulate the work programme.

5 - Admission to the Postdoctoral Programme may be requested at any time of the year.

6 - The application must be submitted no later than 3 months before the scheduled start date of the programme.

ARTICLE 8

Approval of the application

1 - NSL's Scientific Council is responsible for approving the post-doctoral programme application.

2 - The Scientific Council appoints the post-doctoral supervisor.

3 - The Scientific Council informs the candidate, the supervisor and NSL's Academic Services of the approval of each post-doctoral application.

ARTICLE 9

Enrolment

1 - Once the application referred to in Article 7 has been approved, the researcher must enrol.

2 - Post-doctoral enrolment is carried out at NSL's Academic Services, within a maximum of 1 month of notification of the authorisation order.

3 - If, one month after approval, the candidate wishes to enrol, the Emoluments set out in the Emoluments table in force will apply as an "increase in fees for non-compliance with deadlines".

4 - If, half a year after the approval of a post-doctoral application, no enrolment has been made with the Academic Services, the approval lapses.

ARTICLE 10

Fees and tuition fees

1 - For enrolment, registration and attendance at the Postdoctoral Programme, fees and tuition fees are due in accordance with those established annually by the NSL's competent bodies.

2 - The payment referred to in the previous paragraph may be waived, partially or totally, if the postdoctoral researcher contributes to research projects or carries out a relevant activity for NSL. An exemption can be requested either at the beginning, with the application, considering the work plan to be submitted, or during or at the end of the period, taking into account the actual contributions.

ARTICLE 11

Rights of the postdoctoral researcher

1 - The postdoctoral researcher is granted the right to use NSL's research and development spaces and academic resources common to other researchers.

2 - The postdoctoral researcher has the right to receive an email address and to have access to NSL platforms, namely Moodle, NetPa and Webmail.

3 - The postdoctoral researcher has the right to make use of the library and have access to the entire collection, including restricted access databases.

4 - The postdoctoral researcher has the right to enrol and attend 3rd cycle curricular units and courses at the Doctoral School.

5 - The postdoctoral researcher has the right to participate in conferences or other scientific events organised by the NSL.

6 - The postdoctoral researcher has the right to attend SPEED and present their work in this context.

7 - The postdoctoral researcher has the right to join the CEDIS knowledge centres that are closest to their areas of interest, actively participating in their work.

8 - In the event of an invitation from an NSL lecturer, the postdoctoral researcher may collaborate in leading or teaching some classes in NSL curricular units.

9 - In the event of an invitation from an NSL lecturer, the postdoctoral researcher has the right to submit proposals for short courses and other non-degree courses. These proposals are subject to approval by the Scientific Council.

ARTICLE 12

Duties of the postdoctoral researcher

1 - The postdoctoral researcher undertakes to respect the operating rules and regulations in force at NSL.

2 - The postdoctoral researcher must attend a minimum of 10 SPEED sessions per semester, actively contributing to the discussions. In particular, the postdoctoral researcher must:

- a) Present their own work at SPEED, benefiting from the comments and suggestions of their colleagues;
- b) Make themselves available to be an occasional commentator on the presentation of a colleague's work at SPEED.

3 - The postdoctoral researcher must fulfil the duties set out in these regulations, in particular those set out in Article 13 ("Report") and Article 17 ("Mentions").

ARTICLE 13

Report

1 - No later than 1 month after completing the postdoctoral programme, the postdoctoral researcher must submit an activity report to the Scientific Council, explaining the scientific activities carried out and the results obtained from them, as well as a reflection on the postdoctoral programme that contains a critical analysis of the way it was carried out.

2 - The report referred to in the previous paragraph must be accompanied by an opinion from the NSL supervisor.

ARTICLE 14

Evaluation

1 - The evaluation of the postdoctoral researcher is based on the elements referred to in the previous article.

2 - The Scientific Council analyses these elements, approves (or not) the activity report and assesses how the postdoctoral programme went.

3 - The Scientific Council informs the postdoctoral researcher, the supervisor and the NSL Academic Services of the outcome of this evaluation process.

ARTICLE 15

Certificate

1 - The conclusion of a Postdoctoral Programme does not confer an academic degree.

2 - Successful completion of a post-doctoral programme entitles the holder to a certificate issued by NSL stating the programme, specialisation, supervisor, duration of research at NSL and the post-doctoral project title.

ARTICLE 17

Mentions

Any scientific publication of the results of the research carried out at NSL, in whole or in part, must mention the post-doctoral research carried out at NSL, as well as the name of the supervisor and the integration into the CEDIS knowledge centre.

ARTICLE 18

Available positions

1 - NSL welcomes up to a maximum of 5 postdoctoral researchers, in person, in the same period.

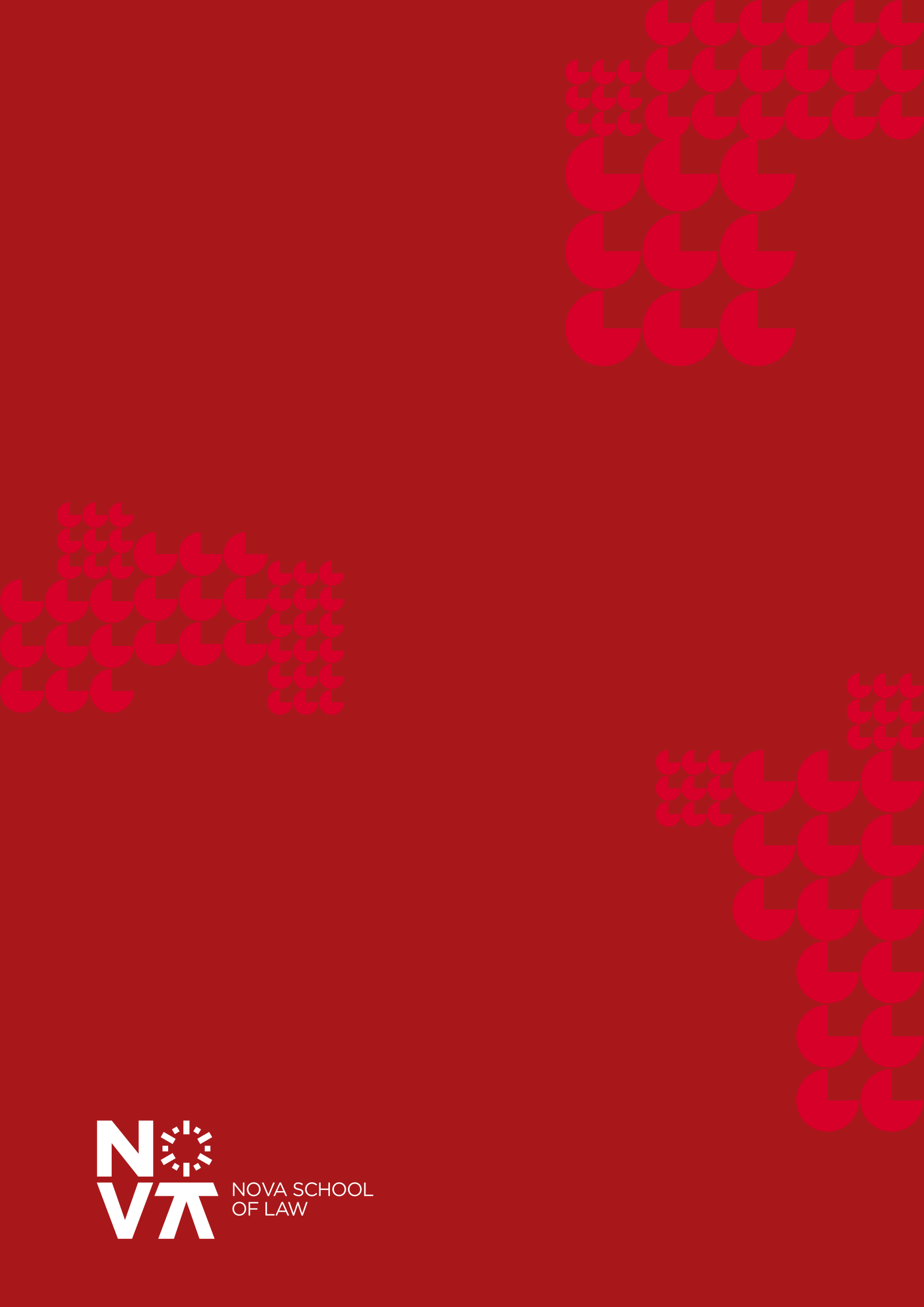
2 - The previous paragraph does not include postdoctoral researchers who are carrying out their work remotely.

ARTICLE 19

Entry into force

This order shall enter into force on the day following its publication in the Diário da República.

22 of September, 2023. - The Director, Prof Margarida Lima Rego.



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