

**Opening of an international tender procedure for the recruitment of 1 Assistant Professor of Private Law (Legal-Civil and Legal-Procedural Sciences), in the thematic area Alternative dispute resolution in the digital era (ODS 16)**

**Notice no 2/2024**

In accordance with article 9 of Regulation no. 409/2018, published in the Portuguese official gazette, no. 129, 2nd series, of 6 July, as amended by Order no. 8533/2021, published in the Portuguese official gazette no. 167, 2nd series, of 27 August, on the careers, recruitment and employment contracts of lecturers on a contractual basis at NOVA University, Lisbon (hereinafter referred to as "Contractual Employment"), it is hereby given by notice that, by order no. 14/03/2024 of the Rector of NOVA University, Lisbon, Professor João Sáãgua, is opened a recruitment procedure for a period of 30 days, starting on the day immediately following the publication of the respective notice in a national media programme, the opening of an international tender procedure to fill one (1) post of Assistant Professor in the disciplinary area of Private Law (Legal-Civil and Legal-Procedural Sciences), in the thematic area Alternative dispute resolution in the digital era (ODS 16), in accordance with the Annex to Order no. 2224/2022, published in the Portuguese official gazette no. 36, 2nd series, of 21 February, provided for in the NOVA School of Law staff map.

According to the resolution of NOVA School of Law`s Scientific Council of 7 December 2022, which approved the consolidated list of NOVA School of Law disciplinary areas for the purposes of competitions, the area of Private Law (Civil Legal Sciences) includes: General Theory of Private Law; Law of Obligations; Civil Liability; Contract Law and Theory; Property Rights; Personal Law; Consumer Law; Technological Innovation and Civil Law; Copyright. And the area of Private Law (Legal Procedural Sciences) includes: Theory of Procedure; Civil Procedural Law; Judicial Law; Alternative Dispute Resolution; Arbitration Law; Mediation Law; Registry and Notary Law; Forensic Professions Law; Civil Procedure and Technology.

This competition is open in one of the thematic areas that the Scientific Council identified in October 2022 as a strategic reinforcement and priority for NOVA School of Law in the 2023/25 triennium, combining the ever-important ODS 16 with a response to permanent needs arising from its commitment to Alternative Dispute Resolution.

This selection procedure is open in accordance with articles 9 and following of Regulation no. 409/2018, published in the Portuguese official gazette no. 129, Series 2, of 6 July, as amended by Order no. 8533/2021, published in the Portuguese official gazette no. 167, Series 2, of 27 August.

### **I. Description of the Position:**

1. place of work: NOVA School of Law facilities, currently located at Campolide Campus.
2. Job Profile: Assistant Professor to be hired under an individual employment contract for the subject area of Private Law (Civil and Procedural Legal Sciences), including, but not limited to, the subject area of Alternative dispute resolution in the digital era (ODS-16).

### **II. Requirements:**

1. General requirement: until the deadline for submitting applications, hold a doctoral degree, as provided for in article 10 of Regulation 409/2018 of 06 July, as amended by Order no. 8533/2021, published in the Portuguese official gazette no. 167, 2nd series, of 27 August, of NOVA University, Lisbon.
2. Special requirements: candidates must hold a doctoral degree in Law, with a relevant curriculum in Private Law in the area of Civil and Legal-Procedural Sciences, including, but not limited to, the thematic area of Alternative Dispute Resolution in the Digital Age (ODS-16). They must be fluent in spoken and written English

### III. Submission of applications:

1. Applications must be submitted in digital format and may be submitted in person (on a PEN-drive) between 9.30am and 5.30pm on working days, at the Human Resources Management Services of NOVA School of Law, located at the Campolide Campus, 1099-032 Lisbon, or sent by email (recrutamento@novalaw.unl.pt), in either case indicating the reference of the Notice.

2. Applications must be accompanied by the following documents:

a) Application form, using the form available online at:

[https://novalaw.unl.pt/wp-content/uploads/2022/08/Formulario\\_concursos\\_docentes\\_PT.pdf](https://novalaw.unl.pt/wp-content/uploads/2022/08/Formulario_concursos_docentes_PT.pdf)

b) Scanned copy of the certificate certifying the doctoral degree in the scientific area of the competition;

c) A detailed academic and scientific-pedagogical curriculum vitae with an indication of the work carried out and published and the activities performed, with regard to all the functions that fall to university professors mentioned in article 4 of the ECDU and organised in accordance with the criteria set out in point IV of this Notice;

d) Scientific and pedagogical development project that the candidate proposes to adopt over the next 5 (five) years, if hired, in English (maximum 25,000 characters).

e) A scanned copy of the five (5) published works mentioned in the curriculum vitae that the candidate considers to be the most representative of his/her contribution to the development and evolution of the subject area of the competition;

f) A scanned copy of other documents proving the information mentioned in the curriculum vitae, such as certificates of language proficiency, (scientific) peer review or (pedagogical) student evaluation;

3. The documents accompanying the application must be submitted in English, except in the case of the digitised copies mentioned above, which

may be submitted in English, French, German, Italian, Spanish or Portuguese, in the original or in translation.

4. The presentation of the original document proving the holder of the doctoral degree, or the respective recognition when the degree has been awarded by a foreign higher education institution, is waived at the application stage.

5. Applications, duly accompanied by the above-mentioned documents, must be submitted within 30 days of the day following publication of the notice of this competition in a national media programme.

6. In addition to publication in a national media outlet, this notice will also be published on the following websites: Public Employment Exchange, Foundation for Science and Technology, NOVA University, Lisbon, NOVA School of Law, EURAXESS and Linkdin.

7. The absence of any supporting documents that cannot be rectified of the applicant's own motion will result in the application being rejected outright. Applications that do not fulfil the requirements or are submitted after the deadline will also be rejected outright.

#### **IV. Selection Criteria:**

1. The criteria and weightings for assessing and classifying candidates are as follows:

a) Scientific performance (0-60 points):

i. Academic career (0-20 pontos);

ii. Quality, innovation and ambition of the candidate's scientific development project (0-15 points);

iii. Publication of scientific articles in journals of the speciality, with value given above any other publications in indexed scientific journals with international circulation and peer review in which the candidate is first author, the quantitative data of the respective impact, when available, and recognition by the international scientific community. Relevance is also given to other

relevant forms of scientific publication, including monographs or book chapters, articles in other relevant scientific journals and contributions to conference proceedings (0-15 points);

iv. Participation in research projects, with particular value given to projects with funding external to the institutions in which he/she has been integrated, in which the candidate is principal investigator; supervision of dissertations and other non-teaching components of study cycles with a relevant research dimension; participation as an examiner on juries or academic committees, with particular emphasis on participation as an external evaluator; other indicators of international and/or national recognition of scientific leadership, taking into account awards and distinctions, organisation of scientific conferences, invitations to speak at scientific conferences, membership of international scientific networks, membership of editorial boards of scientific journals and/or peer review panels, on juries for scientific prizes or evaluation of research projects (0-10 points);

b) Pedagogical ability (0-30 points):

i. Quality and innovation of the pedagogical development project (0-15 points);

ii. Teaching activity carried out in the area to which the competition relates, taking into account the subjects and the diversity of study cycles, and in particular the creation, development and promotion of programmes or syllabuses for courses or curricular units and the production of teaching materials; successful attendance at courses or activities to develop teaching skills; and, if available, results of the assessment of the quality of the teaching activity carried out, including the evaluation of teaching by students in relation to curricular units taught by the candidate (0-10 points);

iii The diversity of language skills and their suitability for NOVA School of Law's current and future teaching offer (0-5 points);

c) Other relevant activities (0-10 points):

- i. The ability to translate scientific and academic work into social value, namely by providing services to the community and/or carrying out scientific dissemination activities (0-5 points);
  - ii. Organising or taking part in non-academic events to determine knowledge, relevant participation, or aptitude for relevant participation in concerted efforts to raise funds from outside the institutions in which they have been integrated to finance scientific research or dissemination actions and/or other relevant services to the community related to academia (0-5 points).
2. In assessing applications, special emphasis will be placed on the work and activities carried out in the area of the competition in the five years prior to the date of the call.
  3. The national and international scope of the candidate's activities will always be taken into account, with candidates with an international profile being particularly valued.
  4. In fulfilment of Article 9(h) of the Portuguese Constitution, the Public Administration, as an employer, shall actively promote a policy of equal opportunities for men and women with regard to access to employment and professional progression, providing for scrupulously to avoid any form of discrimination.

#### **V. Composition of the Selection Committee:**

1. In accordance with the rectorial order of 14/03/2024, the Selection Committee has the following composition:

Chair:

Professor Mariana França Gouveia Full Professor at the Faculty of Law/ NOVA School of Law of NOVA University, Lisbon.

Members:

Professor Rui Pinto Duarte, Full Professor at the Faculty of Law of the Portuguese Catholic University.

Professor Giuditta Cordero-Moss, Professor at the Faculty of Law of the University of Oslo.

Professor Maria Raquel Guimarães, Associate Professor at the Faculty of Law of the University of Porto.

Professor Margarida Lima Rego, Full Professor at the Faculty of Law/ NOVA School of Law of NOVA University Lisbon.

## **VI. Evaluation of applications:**

1. Once the deadline for applications has passed, the Selection Committee shall meet, in person or by telematic means, to check the admissibility of applications and to assess the need to schedule public hearings in accordance with the provisions of paragraph 4.
2. Applications that have been favourably proposed for admission by a majority of the members of the Selection Committee will be admitted to the competition.
3. If any candidate is rejected outright, they will be notified to comment within 10 working days.
4. Once the candidates have been admitted, the Selection Committee may call to a public hearing, to be held in person or by telematic means, those candidates for whom it feels clarification is required.
5. The public hearings will not have an autonomous score, but will aim to clarify any doubts, contributing to a rigorous assessment of the criteria and weightings set out above.
6. At the end of the public hearings, if held, the Selection Committee will meet to assess and rank the candidates, drawing up a reasoned written opinion with the final ranking of the admitted candidates.



7. Each member of the Selection Committee will rank the applications in descending order of merit, giving each application an overall score on a scale of 0 to 100, resulting from the sum of the partial scores given to the weighted aspects.

8. The applicants are ranked by vote of the members of the Selection Committee, with each member voting in line with their own ranking.

9. The final ranking of admitted candidates will be as follows:

a) The first vote is intended to determine which candidate will be placed first, and in this vote, if a candidate obtains more than half of the votes to be placed first, he/she will be ranked in that position;

b) If the situation referred to in the previous paragraph does not occur, a new vote is held, only among the candidates who obtained votes for 1st place, after the candidate who received the least votes for that place in the previous vote has been withdrawn;

c) If there is more than one candidate to be withdrawn, due to an equal number of votes with a minimum of one vote each, a vote will be held only on these candidates in order to determine the candidate to be withdrawn from the next vote; in this vote, each member will vote from among the candidates with equal votes for the candidate who occupies the lowest position in the order of their opinion; in the event of a tie, the tie will be broken by the casting vote of the Chair of the Selection Committee;

d) The vote will be repeated until the first candidate is determined; if there are only two candidates left and each of them receives half of the votes, the tie-breaker will be the vote of the chairman of the Selection Committee;

e) Once the first-place candidate has been chosen, he or she is removed from the subsequent ballot, and the whole process is repeated for the second place, and so on until the ranked list of all candidates is obtained.

10. Only candidates with a mark of 50 or more will be ranked, and candidates with a mark of less than 50 awarded by an absolute majority of the members of the Selection Committee will be excluded. (1) Only candidates with a mark



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12. Candidates who are not selected to take up the post for which this competition is open will be notified to give their opinion within 10 working days.

13. Once the prior hearing has taken place, the Selection Committee will analyse the arguments presented and approve the final list of candidates.

Lisbon, 15 March 2024

The Dean, Professor Margarida Lima Rego