

The background is a collage of images showing students studying together. A central dark blue diamond shape contains the title text. The collage includes a student looking at a laptop, a student reading a book, and a student looking at a book. There are also images of a laptop, a water bottle, and an open book on a table.

# Student Guide to HeinOnline

**An Entire Library at Your Fingertips.**

# WELCOME TO THE WORLD OF HEINONLINE

As a student, your university provides complimentary access to this premier online database, which bridges an important research gap in history. HeinOnline offers comprehensive coverage from the inception of over 3,300 multidisciplinary periodicals, along with essential government documents, constitutions, world trials, classic treatises, and much more! Additionally, HeinOnline has partnered with Fastcase, a leading next-generation legal research service, featuring powerful “best-case-first” tools that expedite research processes. Let’s delve into how you can access HeinOnline and explore the array of tools and features available to streamline your research journey.

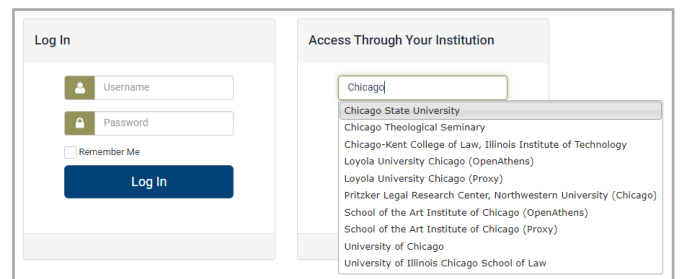
## LOGGING INTO HEINONLINE

From the [HeinOnline Homepage](#), click the Log In button located in the upper right hand corner.



Depending on your university’s access details, you will be able to log in directly while on campus or through your school’s proxy on the page that appears.

To access your school’s proxy login page, type the name of the university in the **Access Through Your Institution** box. If available, your university will begin to autofill as you type. Select the university and click **log in**. This will direct you to the proxy area for HeinOnline, where you will use your student credentials to log in.

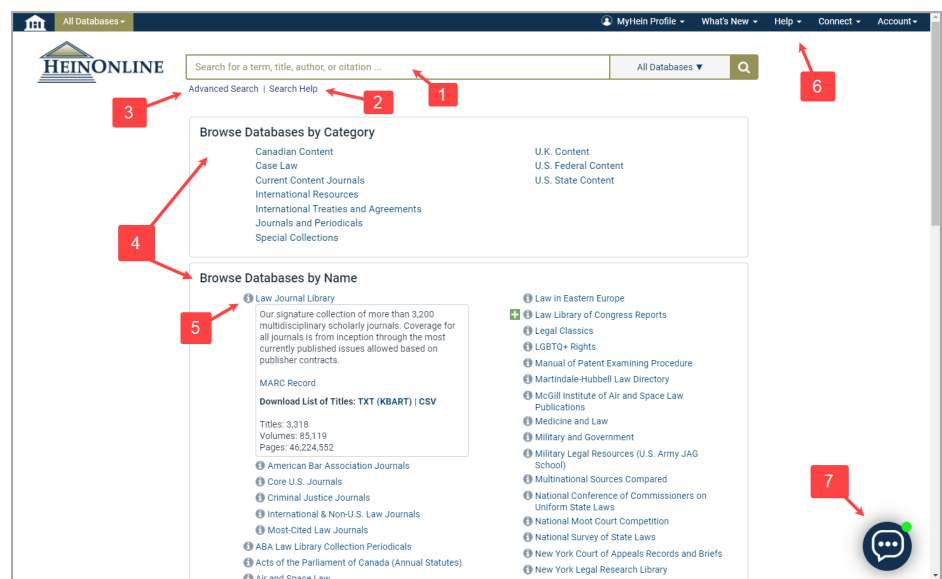


For additional help with logging in, visit our knowledge base at [help.heinonline.org](http://help.heinonline.org) or check out this YouTube tutorial:



## NAVIGATING THE WELCOME PAGE

1. **One-box search:** A series of options will appear in a drop-down allowing you to specify your search intent.
2. **Search Help:** This link will provide a list of all available HeinOnline search syntax.
3. **Advanced Search:** This link will open more in-depth search options.
4. **Browse databases** by category or name. This list shows all content that you have access to via your university.
5. The **More information** icon next to any database will provide a brief description of content and the ability to download a full list of available titles.
6. Easy access links to the following resources:
  - » MyHein profile
  - » What’s new
  - » Support resources
  - » Social media links
7. **Live Chat** with HeinOnline specialists if you need assistance in creating a search.



# SEARCHING IN HEINONLINE

## ONE-BOX SEARCH

From anywhere in HeinOnline, users can enter any query into the intuitive one-box search. A series of options will appear in a drop-down allowing you to specify your search intent.

### Just search for

Search the full text of documents for your keyword(s). Users can also use this option to enter custom HeinOnline syntax—i.e. author: (Fitzgerald)—if desired.

### Citation

Allows users to search for a document or case citation.

### Catalog

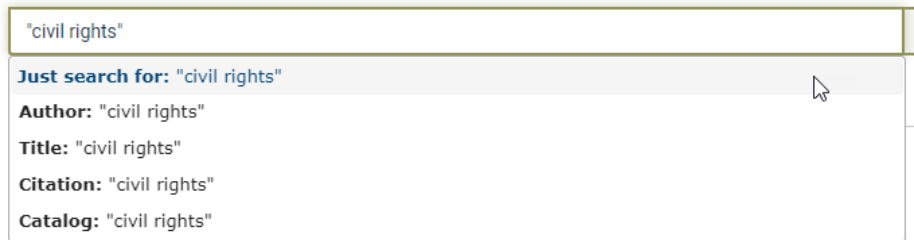
Search across the entire HeinOnline catalog record.

### Author

Allows users to search for a section author name.

### Title

Allows users to search section titles across HeinOnline documents.



The screenshot shows a search box containing the text "civil rights". Below the search box, a dropdown menu is open, displaying several search options. The first option is "Just search for: 'civil rights'", which is highlighted. Below it are four other options: "Author: 'civil rights'", "Title: 'civil rights'", "Citation: 'civil rights'", and "Catalog: 'civil rights'". A mouse cursor is visible over the first option.

## ADVANCED SEARCH:

The Advanced Search page provides 3 options:

### Search HeinOnline

Search the full text and metadata of all subscribed HeinOnline databases.

### Search the Catalog

Search across all available HeinOnline content, including MARC 21 records, using this option. The catalog searches at the publication or title level and matching results will display subscribed and non-subscribed databases.

### Citation Navigator

Easily pull up a document or case citation. With HeinOnline's integration with Fastcase, users can also use the Fastcase tool to lookup a specific case.

For a list of citations by title, select the **Citation Format Guide** found on the Advanced Search page. Citation formats in HeinOnline are derived from the *Bluebook*, *Prince's Bieber Dictionary of Legal Abbreviations*, and the *Cardiff Index to Legal Abbreviations*.

For additional help with searching HeinOnline check out these resources:



Searching 101 on YouTube



Searching HeinOnline LibGuide



Knowledge Base



## SEARCH TIP

Proximity searching is a great way to locate keywords that appear within a document that appear near one another but not necessarily within the same phrase. Search across the full text and metadata for: **"women's international rights"~25**. This will return results for documents containing these three terms within 25 words of one another.

# UNDERSTANDING THE SEARCH RESULTS PAGE

1. Text matching your keywords will be boldfaced in a snippet below the document title and author information. Users are able to turn directly to that page, or view all matching text pages.
2. Sort results by:
  - » Relevance
  - » Number of times cited
  - » Volume date
  - » Document title
  - » Most cited author
  - » And more
3. Use icons next to the **sort by** bar to:
  - » Modify a search
  - » Search within results
  - » Print a page of the results
  - » Expand all matching text pages
  - » Toggle infinite scroll on/off
4. Available options for individual documents:
  - » PDF/Download options
  - » Email document
  - » Save to MyHein
  - » Like the document
  - » View cited by and accessed information
5. Refine Your Search facets are available to instantly refine searches and see results in live time  
*\*Note: The filter options that are available may be different, depending on the type of content targeted by the search.*
6. MyHein options:
  - » Email selected results
  - » Bookmark selected results
  - » Save your search query
7. View the PathFinder subjects related to individual articles and see other articles that also fall into those subjects
8. Jump to the HeinOnline dedicated database LibGuide

The screenshot shows the HeinOnline search results page for the query "rights of women". The page is annotated with red boxes and numbers 1 through 8, corresponding to the list of features provided in the text above.

- 1:** Points to the "Turn to page" link in the snippet of the first result.
- 2:** Points to the "Sort by: Relevance" dropdown menu.
- 3:** Points to the icons for modifying the search, searching within results, printing, and expanding all matching text pages.
- 4:** Points to the "ScholarCheck" box showing citation and access statistics.
- 5:** Points to the "Refine Your Search" sidebar.
- 6:** Points to the "MyHein Options" dropdown menu.
- 7:** Points to the "PathFinder Subjects" section.
- 8:** Points to the search bar at the top of the page.



## SEARCHING TIP

Wildcard searches provide the ability to modify query terms to allow for a wide range of searching options. This type of search uses a "wildcard" character, an asterisk (\*), as a placeholder, which can then be interpreted as various literal characters as the search runs, for example: **brief\*** will return searches with the words brief, briefs, and briefed. In HeinOnline, single and multiple-character wildcard searches are supported!



# HEINONLINE ELEVATES THE USER EXPERIENCE

HeinOnline has implemented research tools and concepts to help both novice and experienced researchers make the most of its content. Using natural language processing and machine learning combined with custom concepts specific to HeinOnline's incredible scope and range of content, HeinOnline's suite of tools aims to vastly improve the discoverability of relevant content.

- PathFinder
- MyHein
- Citation Formats
- Venn Diagram Search
- Author Profile Pages
- ScholarCheck
- More Like This
- Keyword Search Builder
- Topic and Entity Extraction
- And more!

Explore all of HeinOnline's tools and features



## HeinOnline Blog

*Subscribe today to stay-in-the-know on all new features, databases, major updates, and tips & tricks.*



LibGuides dedicated to tools & features

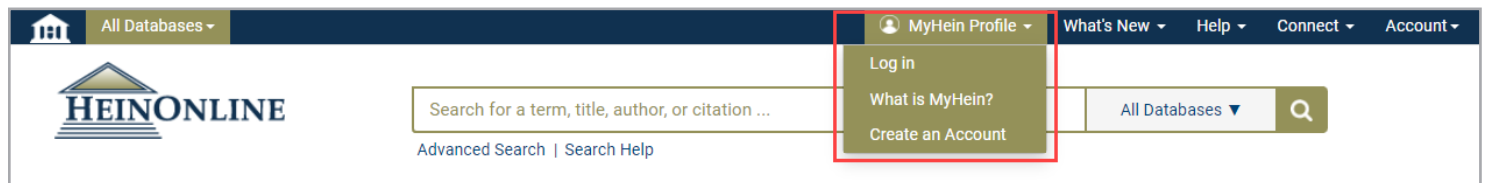
## MYHEIN—YOUR PERSONAL RESEARCH ASSISTANT

MyHein is HeinOnline's personal research tool that helps researchers save time. It enables anyone with HeinOnline access to:

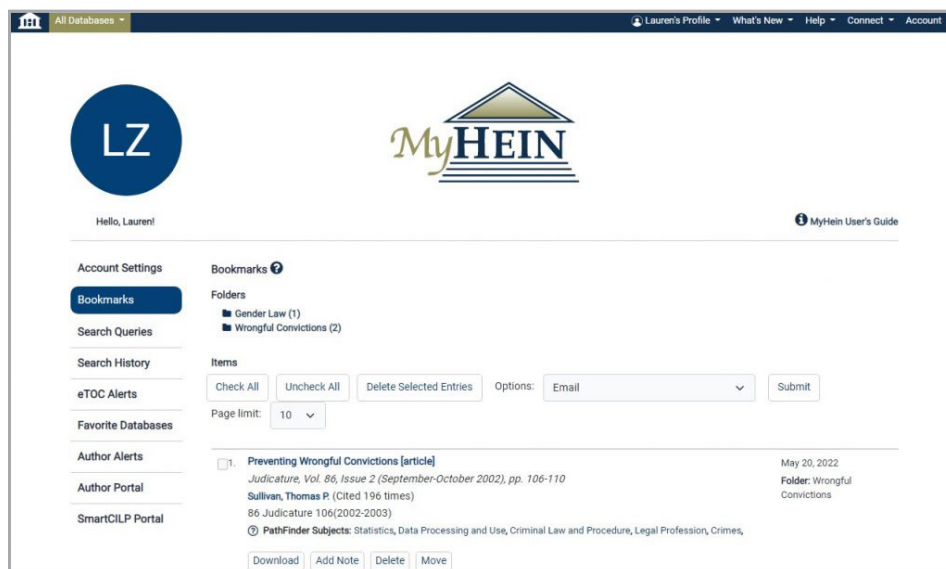
- Bookmark documents and export articles
- Save search queries
- Set up electronic table of contents (eTOC) alerts
- Favorite databases
- Manage author alerts
- Manage search history
- And more!

## CREATE YOUR MYHEIN ACCOUNT

To create an account, click the **MyHein Profile** drop-down from the main navigation bar at the top of all pages in HeinOnline.



Once the form is completed, users will be brought into their MyHein account where they can begin to organize their research! To return to the Welcome page to begin researching, simply click the Hein house in the upper left-hand corner of the page.



To learn more about what MyHein can do for you, check out these resources:



YouTube



HeinOnline Blog

*New MyHein tutorials coming soon!*

# PATHFINDER

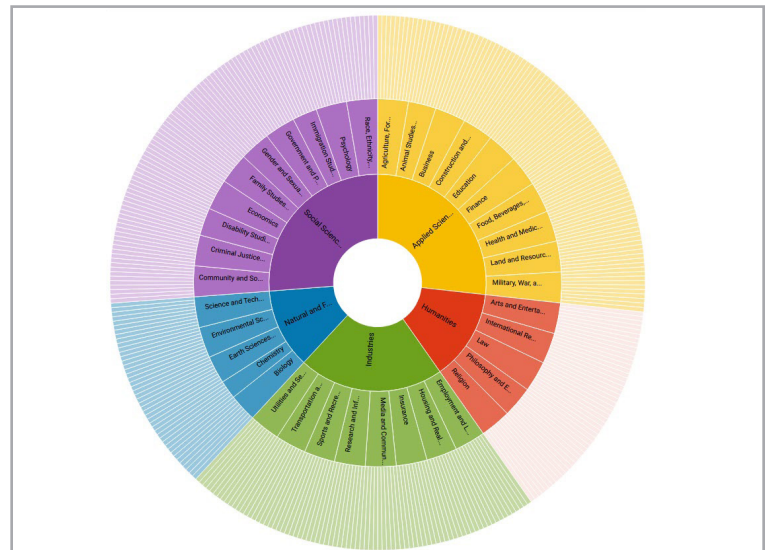
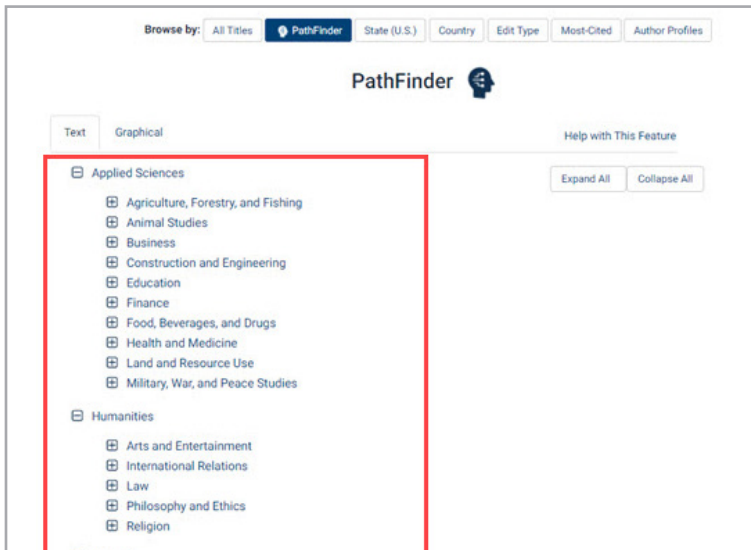
The easiest way to browse and search HeinOnline by subjects

Utilizing a blend of human curation, natural language processing, and machine learning techniques, we've extracted thousands of research concepts from our multidisciplinary content. As our content continues to expand, we're continuously refining our methods for discovery, including facilitating easier navigation and search through our vast array of research concepts.

PathFinder is a suite of browse and search tools tailored for subject-specific research which operates on a multi-level subject taxonomy derived from our original 1,500 "topics," now referred to as Subjects, which have been organized into progressively broader categories.

With PathFinder's unique browse options, users can take as deep a dive as they wish into the immense amount of subjects within PathFinder. What's more, they can do so in both a text-based and visual way.

Find the PathFinder browse page on the Law Journal Library landing page or the Law Journal Library advanced search page.



## TEXT HIERARCHY

The text version of the PathFinder hierarchy appears by default and displays PathFinder's five most broad levels with about 40 more nuanced subjects underneath them. Expand and collapse the entire hierarchy by using the buttons on the right-hand side.

Dive into any of the subjects listed by expanding them individually. For example, expand **Arts and Entertainment**, found under **Humanities**. Several subjects will appear, and some can even be expanded further—like **Film and Television**.

Select a subject at any level to view search results which have been assigned that subject. Users will be brought to a unique search results page that features the entire hierarchy on the left-hand side, helping them to remember exactly where their chosen subject falls within PathFinder.

## GRAPHICAL HIERARCHY

For the more visual researcher, find an interactive graphical version of PathFinder.

The innermost circle here contains the most broad subjects, and each circle outward displays subjects that are increasingly narrow. Clicking any of these broad areas will drill down deeper to view the more granular subjects within it. For example, starting with **Natural or Formal Sciences** -> **Science and Technology** -> **Artificial Intelligence**.

### PRO TIP:



When you click the bottommost subject, you will be taken to a unique subject search results page. Users can also Ctrl-Click on higher-level subjects in this graphic to see their respective search results.



Watch our PathFinder tutorial to learn how to browse and search with this visual aid tool.

# SCHOLARCHECK

When browsing through scholarly journals and other sources in HeinOnline, it is imperative to know how authoritative that source is for your research. HeinOnline's ScholarCheck is a series of tools and features integrated throughout HeinOnline to help researchers quickly locate related material throughout the interface.

- Analyze the most-cited journals, articles, and authors
- View and access articles and cases cited by other articles and cases, and see how many times an article has been accessed by other HeinOnline users within a rolling 12-month period
- Quickly access related material across HeinOnline and Fastcase content with inline hyperlinking
- Sort search results by most-cited and most-accessed content
- View metrics for ranking scholarly authors on their Author Profile Pages



ScholarCheck is available in several HeinOnline databases, allowing users to view articles and cases which have a heavy influence on the subject being researched. Just look for the ScholarCheck logo!

## BROWSE WITH SCHOLARCHECK

Within the Law Journal Library, use ScholarRank to browse. Select the "Most-Cited" browse-by option to view:

- Most-cited authors
- Most-cited articles
- Most-cited journals
- ScholarRank's Top 250 Authors
- ScholarRank's Top 50 Articles
- ScholarRank's Top 250 Journals

Browse by: All Titles | State (U.S.) | Country | Subject | Edit Type | **Most-Cited** | Author Profiles

Law Journals - Most-Cited

Most-Cited Law Review Articles of All Time, The [comments]  
*Michigan Law Review*, Vol. 110, Issue 8 (June 2012), pp. 1483-1520  
Shapiro, Fred R.; Pearse, Michelle  
110 Mich. L. Rev. 1483 (2011-2012)

**Authors | Articles | Journals | ScholarRank's Top 250 Authors | ScholarRank's Top 50 Articles | ScholarRank's Top 250 Journals**

The following figures are calculated based on Bluebook citation analysis across all of the titles available in HeinOnline. These numbers are updated on a monthly basis.  
Each link below will take you to a list of articles written by that author.

1. Sunstein, Cass  
Cited by 29715 articles
2. Posner, Richard A.  
Cited by 24945 articles

## SEARCH WITH SCHOLARCHECK

After entering a query in HeinOnline, ScholarCheck statistics are available on applicable results. For example, run a search for "electoral college" in the Law Journal Library. Users can see ScholarCheck metrics (if they exist for that document) right away within each result entry.

Click on any of the hyperlinked "Cited by" links to be brought directly to a listing of the citing articles or cases.

Because of ScholarCheck's knowledge of these metrics, users can sort their search results accordingly. Sort your results by:

- Number of times cited by articles
- Number of times accessed in the past 12 months (rolling)
- Number of times cited by cases
- Most-cited author

7. **Repairing the Electoral College [article]**  
*Journal of Legislation*, Vol. 22, Issue 2 (1996), pp. 145-194  
Josephson, William (Cited 137 times); Ross, Beverly J. (Cited 95 times)  
22 J. Legis. 145 (1996)

Subjects: Government and Politics, Law

Topics: Electoral College, Elections, Constitutional Law, Generally, Constitutions, Government (General), Voting

Turn to page

The **Electoral College** Since constitutional elimination or reform of the **electoral college** seems unlikely to occur in the near future, in this article we choose to be analysts and improvers of the **electoral college**, not defenders or attackers. While we accept the **electoral college** as established by the Constitution, we make a number of proposals, most for adoption by the states, which would strengthen the existing system. ...In the first section of this article we review the history of the **electoral college**, with a

Cited by 38 Articles  
Cited by 1 Case  
Accessed 291 Times

7,334 results searching for ("electoral college") in Law Journal Library.

Sort by: Relevance

Check

Save/Email

1. Update on Law-Related Education, Vol. 20, Issue 3 (Fall 1996), pp. 34-36  
Goldstein, Joel K. (Cited 321 times)

Number of Times Cited by Cases

Accessed 91 Times



Check out this tutorial to get a full overview of using ScholarCheck to better your research.

## CAN'T FIND WHAT YOU ARE LOOKING FOR?

HeinOnline strives for the best by offering extensive support resources for our customers.



**YOUTUBE**

@TheRealHeinOnline



**LIBGUIDES**

libguides.heinonline.org



**KNOWLEDGE BASE**

help.heinonline.org



**HEINONLINE BLOG**

home.heinonline.org/blog



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It's so important to have a research database that is easy to use and covers such a wide range of disciplines. It is excellent as a student to be able to take advantage of academic level research to support my work from anywhere at any time!

STUDENT TESTIMONIAL FROM YOUTUBE

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